

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 13th May 2019 at 19.00.

Present: Outgoing Chairman - A Bradley-Donald Incoming Chairman - P Clothier
 Vice Chairman - O Gibbs Wiltshire Councillor - T Sturgis
 Councillor - E Threlfall Councillor - S Walklate
 Councillor - M Evans Councillor – J Humm
 Parish Clerk - D Hazell

Absent: Councillor – J Millard

001.19 There were no members of the public present for the question and answer session.

002.19 There were no apologies received due to absence; although Councillor Millard was not present.

003.19 There was no declaration of interest on agenda items.

004.19 The minutes of the Parish Council meeting held on the 13th April 2019 were signed and approved.

005.19 Wiltshire Councillor Sturgis provided an update on the Old Rectory planning application; the new ecologist has now submitted his reviews on litigation to Wiltshire Council. Councillor Sturgis has followed this up with Wiltshire Council as the newt survey period closes from the middle of June to the middle of March. This additional survey is required as a result of EU regulations. The revised mitigation talks include widening a hedge and planting some woodland. It was confirmed that no decision has been made at this stage; and that the application still has to go to committee.

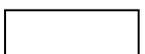
Councillor Sturgis confirmed that there are no further plans to develop the rectory. Councillor Sturgis encouraged the Parish Council to continue with the neighbourhood plan.

A question was put to Councillor Sturgis regarding an email received requesting attendance at a meeting regarding the access to the MJ Church site. It was confirmed that Brinkworth Parish Council will attend the meeting.

Action for Vice Chairman Gibbs to send a letter to confirm Brinkworth Parish Council will attend the meeting.

The Whites farm event management plan was discussed and it was confirmed that Councillor Sturgis has requested an updated copy. There was a concern raised about bonfires on the Whites Farm site; Councillor Sturgis has asked for any supporting evidence from the Parish Council relating to this to enable it to be investigated further. It was noted that an email had been received relating to a complaint on the usage of the site.

006.19 The council discussed planning application 19/03515/FUL Whites Farm Grittenham Chippenham Wiltshire SN15 4JW Proposal: Proposed First Floor and Single Storey Extensions



to Dwelling. The proposal was discussed, a vote was taken and it was decided to SUPPORT the application.

007.19 The council discussed planning application 19/03342/FUL White House Farm Swindon Road Brinkworth Wiltshire SN15 5DG Proposal: Extension to existing annexe to form lounge conservatory utility room & additional bedroom (Amendment to 18/03175/FUL). The proposal was discussed, a vote was taken and it was decided to SUPPORT the application with conditions.

008.19 Update on planning application 18/09849/CLE The Annex Lodge Farm Brinkworth Chippenham Wiltshire SN15 5DD **Proposal:** Use of former outbuilding as an independent dwelling **Outcome:** refuse

009.19 Councillor Evans discussed traffic management within the village; and has recently had a meeting to look at sites for additional roundels and slow indicators on the road. Each roundel will be £50-£60 each.

There is also progression with the speed indicator device and there is a recommendation to move forward with Evolis. The parish council voted and agreed to get a full quote for that. When installed it will require someone to be able to move it and this will need to be investigated in the future.

Previous minute reference 350.18

010.19 The council then discussed the election of Officers. Chairman, Vice Chairman, Reps for the various Committees. It should be noted for future meetings that this should take place at the very beginning of the meeting every May.

Councillor Clothier is elected with immediate effect as Chairman, with Chairman - A Bradley-Donald standing down. Vice Chairman Gibbs remains in place.

011.19 The parish council undertook a review of parish councillor roles with full listings available on the Brinkworth Parish Council website.

Action - Brinkworth Parish Council Clerk to update the website to reflect new roles

012.19 Two potential interested parties were put forward for the councillor vacancy and it was agreed an application form would be forwarded.

Action - Brinkworth Parish Council Clerk to send application forms

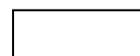
013.19 The parish council discussed the offer by the Salvation Army to have a clothing recycling bank but it was noted that there is already one in the village.

Action - Brinkworth Parish Council Clerk to respond to the request.

014.19 Brinkworth Parish Council needs to update the website update as a questionnaire needs to be added to the website.

015.19 The next agenda item was to discuss the White's Farm Motocross dates, but this was discussed with Councillor

016.19 The parish clerk updated the parish council regarding community infrastructure payments and confirmed receipt of the first payment and a report which will need to be published online.



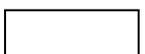
- 017.19 Councillor Threlfall confirmed that Brinkworth Parish Council are setting up a Sub Committee on BPC for the Neighbourhood Plan. The terms of reference for the subcommittee were approved. There are currently 7 attendees and a further meeting is due to take place in the beginning of June.
- 018.19 The terms of reference for the steering group were also approved.
- 019.19 It was noted that an application will need to be made to Wiltshire Council to get the entire parish registered for the neighbourhood plan with Brinkworth Parish Council formal approval.
- 020.19 The parish council then discussed the costs for the printing of a questionnaire and covering letter to every household for neighbourhood plan. The cost for this is approximately £75.00. The parish council proposed and approved the printing of approximately 500 leaflets.
- 021.19 The parish council went on to discuss the painting of the Church Gates (East & North), Cemetery Gates and Railings and it was confirmed that the East gate would cost £600, the North Gate £600, the railings and cemetery gates £1800 (without VAT). Councillors proposed, and agreed to do the east gate in the first instance.
Action for vice chairman Gibbs wen to authorise work on the beginning.
- 022.19 The council then discussed the Tree Surgeon's visit to the Ash Tree & 2 Portuguese Laurels at the Cemetery. All work undertaken within the original costings and Vice Chairman Gibbs has spoke to them about the tree inspections.
- 023.19 It was confirmed that the finger post at the top of the hill is due to be replaced shortly.
- 024.19 The following pre-approved expenses were processed for payment:
a. Clerk monthly payment - £272.01
b. HMRC for tax due - £68.00
- 025.19 The following expenses were approved for payment:
a. Greenscape - £600.00
b. ICO - £40.00
c. EDF - £18.57
d. Greenscape - £600.00 – not approved as a duplicate.
- 026.19 Any other business for discussion.

It was confirmed that the railway yard has now been emptied by British Rail, including the scalpings.

A meeting has taken place with the school head who have confirmed that they are in support of securing an entrance in to the school from round the back as this is one of the issues which impacts on stheir OFSTED report.

There were some concerns raised regarding the size of the puddles off Green Lane towards the kennels; it is recommended that an email be sent to Highways to look in to this further.

There was a reminder of the upcoming litter picking event due to take place on Saturday.



It was noted that following recent training, all councillors should be using their own individual email addresses due to GDPR.

Action for the parish clerk – to make enquiries with to confirm access for all councillors.

The meeting concluded at 21.15

The next meeting is scheduled for

Monday 10th June 2019 at 7pm

These minutes signed and dated by Chairman Clothier as a true representation of the meeting.

Signature

Date