

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 11th February 2019 at 19.00.

Present: Chairman - A Bradley-Donald Vice Chairman - O Gibbs Councillor - E Threlfall
Councillor - S Walklate Councillor - M Evans Councillor - P Clothier
Parish Clerk - D Hazell

Absent: Wiltshire Councillor - T Sturgis Councillor – J Humm Councillor – J Millard
Councillor – K Parfitt

276.18 A member of the public attended the question and answer time to discuss the football nets for the Rec which need replacing. It was agreed that the member of public would purchase the goal nets up to a maximum of £100 for each net and be reimbursed by the Parish Council.

Action point for Clerk – to add payment to March’s agenda for processing

277.18 Apologies were received from Councillor Sturgis and Councillor Parfitt

278.18 There was no declaration of interest on agenda items

279.18 The minutes of the Parish Council meeting held on 14th January 2019 were approved as a correct record

280.18 Councillor Sturgis sent apologies and therefore there was no update to provide.

281.18 Planning application 18/09849/CLE The Annex Lodge Farm Brinkworth Chippenham Wiltshire SN15 5DD. **Proposal:** To formalise the residential notation of the annexe (1 bedroomed self contained annexe). The proposal was discussed, a vote was taken and it was decided to NOT SUPPORT the application, with comments to be submitted to Wiltshire Council on the basis that the dwelling did not receive planning approval in the first instance.

282.18 Planning application 19/00219/FUL Kylemore House The Causeway Brinkworth SN15 5DL **Proposal:** Change of use of agricultural grazing land to domestic garden. The proposal was discussed, a vote was taken and it was decided to NOT SUPPORT the application, with comments to be submitted to Wiltshire Council. The application was opposed on the basis that the proposed change of use of agricultural land to domestic curtilage would encroach significantly into open farmland resulting in an adverse impact on the landscape character and openness of the surrounding countryside and visual amenity of the locality.

283.18 Update on Planning application 18/10894/FUL Callow Park Callow Hill Brinkworth SN15 5FD **Proposal:** Proposed overflow car parking for Callow Park Business Units. **Outcome:** Approved

284.18 Update on Planning application 18/10911/FUL **Proposal:** Replacement of existing glazed front entrance porch with a new block and rendered porch. **Outcome:** Approve with Conditions

285.18 Councillors Threlfall & Walklate provided an update on the Neighbourhood Plan; a further meeting has taken place with research being undertaken. Discussions also took place to establish the best way to market the neighbourhood plan.



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Action point for Councillor Threlfall – to provide the Clerk with some information to add to the website.

Previous minute reference 248.18

286.18 The next agenda item was to discuss Brinkworth Earl Danby School access routes and glebe field development but there was no further progress on this item.

Action point for Councillor Evans to make contact with the Governor of the school to invite to the next meeting

Previous minute reference 262.18

287.18 The emergency plan has been updated and added to the website as a draft. Vice Chairman Gibbs will top up the bins following a bad weather spell and there are 7 bags of salt left. A vote was taken and it was agreed that the bins would be locked from April until the end of October. Snow wardens will also be contacted to explain regarding the locking of the bins and will be asked to check the status of supplies.

Action point for Councillor Threlfall to update the emergency plan with a line to confirm the status of the additional salt bins and will provide a copy to the parish clerk to upload to the website.

Previous minute reference 260.18

288.18 The churchyard notice board work is still in hand and progressing.

Previous minute reference 261.18

289.18 The next agenda item was to discuss the update on football net for the Rec but this was covered by the member of the public who attended at the beginning of the meeting.

Previous minute reference 271.18

290.18 The group voted and confirmed that Councillors Humm and Threlfall should attend the Buckingham Garden Party should the opportunity arise again.

Previous minute reference 270.18

291.18 Councillor Threlfall provided an update on Ivy House lakes and flood plan and confirmed that there is a flood group meeting on Wednesday which she will be attending. Dauntsey Parish Council will also be having a presentation at their next parish council meeting.

292.18 Councillor Threlfall will take the parish steward out to view the road towards the MJ Church scrap yard to see if there is anything which can be done to remedy the issues with the access routes.

293.18 Councillor Threlfall updated on the Footpaths Group who are currently concentrating on getting people to go on local walks. The rights of way officer is going to drop some items to help to fix the styes.

294.18 Councillor Threlfall explained that the mobile library has now changed to opening on a Friday to coincide with Butterflies opening but, unfortunately, Butterflies has now closed on a Friday.

295.18 Councillor Threlfall has been tasking the parish steward with tasks, including sweeping the road and other tasks to carry forward.



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- 296.18** Chairman Bradley-Donald raised a discussion on the pre election of officers and it was agreed that the Parish Council should have a stand at the village fete. Discussions also took place regarding raising the profile of the parish council on facebook.
Action point for Councillor Walklate to liaise with the Parish Clerk to post items regarding the work of the Parish Council on Facebook
- 297.18** The next item on the agenda was to discuss the emergency salt grit bins but this is covered above.
- 298.18** The North Gate Refurbishment is ongoing.
- 299.18** There have been quotes received to paint the east gate for £400, the north gate for £600 and for the railings at the cemetery £1800 (plus paint costs). It was therefore agreed that a further quote would need to be received and that this agenda item will be added to next month's agenda.
- 300.18** A new seat has been purchased by Brinkworth Sports and Heritage society and it will replace the one by the Three Crowns. The old one will be fixed up and placed at the sports field.
- 301.18** Meeting dates for next year, booked as follows: **(Clerk)**
Monday 11th March
Monday 8th April – Main hall
Monday 13th May
Monday 10th June
Monday 8th July
Monday 12th August
Monday 9th September
Monday 14th October
Monday 11th November
Monday 9th December
- 302.18** The following pre-approved expenses were authorised for payment:
a) Clerk monthly payment – D Hazell - £170.01
b) HMRC for tax due - £170.00
- 303.18** The following expenses were authorised for payment:
a) Wiltshire Council - CATG Contribution - £1675.00
- 304.18** Any other business for discussion
It was noted that the footpath at Causeway end there is a sty still erected which needs to be followed up with enforcement at Wiltshire Council.
Action point for Councillor Threlfall to follow up with enforcement.
- With regards to the ash tree which needs to be cut back it was confirmed that the works would be undertaken for £675 with MH Tree Surgeons and it was confirmed he has relevant insurance. Owen has confirmed that he will act as main point of contact.
Action point for Vice Chairman Gibbs to confirm works to go ahead.



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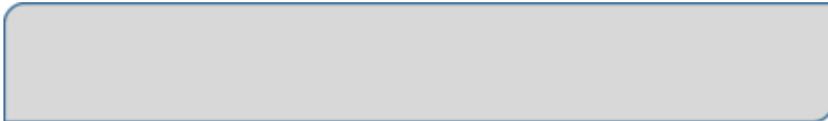
Photograph were shared at the meeting with a slow down sign which could be considered for Brinkworth. These photos will be shared with Martin Rose at CATG to see if it could be considered.

The meeting concluded at 21.00

The next meeting is scheduled for

Monday 14th March 2019 at 7pm

These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.

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Signature

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Date

A small, light grey rectangular box with rounded corners, intended for the initials of the Chairman.