

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 12th November 2018 at 19.00.

Present: Chairman – A Bradley-Donald Vice Chairman – O Gibbs Wiltshire Councillor – T Sturgis
Councillor - P Clothier Councillor - M Evans Councillor – K Parfitt
Councillor - E Threlfall Councillor - S Walklate Outgoing Clerk – S Ibbetson
Incoming Clerk – D Hazell

Absent: Councillor – J Humm Councillor – J Millard

168.18 No members of the public attended the Public question and answer session.

169.18 No apologies were received due to absence.

170.18 There were no declarations of interest given on any agenda items.

171.18 The minutes of the Parish Council meeting held on 8th October were approved and signed as a correct record.

172.18 An update was given from Councillor Sturgis with regards to the Glebe Field planning application; following a high court judgement, there needs to be a review of all mitigations with regards to newts. This is holding up the application and its progress of being called into committee. Councillor Sturgis will hold a meeting to determine the priorities of all 19 cases involved.

Councillor Sturgis also stated that there is a vast difference between the various parishes in his area, in regards to what work the Parish Councils undertake and what works Wiltshire County Council undertake. Although he was confident the Parish Steward will stay, Wiltshire County Council will be moving towards carrying out only statutory duties and so the Parish Council need to consider future demands when setting the precept.

173.18 Planning application (*amended plans*) [18/05884/FUL](#) 2 The Common, Brinkworth. SN15 5DT. **Proposal:** Partial demolition of dwelling including porch, lean-to utility and conservatory. Conversion of remaining part of dwelling into garage/store. Erection of 4 bed semi-detached dwelling. (*This was previously discussed and approved by BPC in the August meeting*). The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application. **Action point for Clerk** – submit letter to Wiltshire Council planning department. Enquire also as to whether CIL will be payable on this application.

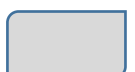
174.18 Planning application [18/09325/FUL](#) The Gables, Causeway End, Brinkworth. SN15 5DL. **Proposal:** Change of use from grazing land to domestic garden and proposed fencing. The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application due to being inappropriate development in the open countryside. **Action point for Clerk** – submit letter to Wiltshire Council planning department.



- 175.18 Planning application [18/09407/FUL](#) Brookfield Farm, Callow Hill. Brinkworth. SN15 5EG. **Proposal:** Erection of a new livestock building. The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application due to there being not enough justification for the development.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 176.18 Planning application [18/09408/FUL](#) Brookfield Farm, Callow Hill. Brinkworth. SN15 5EG. **Proposal:** Erection of a new livestock building (barn 4) and extension to existing barn (barn 2). The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application due to there being not enough justification for the development.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 177.18 Planning application [18/09409/FUL](#) Brookfield Farm, Callow Hill. Brinkworth. SN15 5EG. **Proposal:** Erection of new roof structures between the existing agricultural buildings and creation of concrete yards underneath. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 178.18 Update on planning application [18/07720/FUL](#) Orchard House, Cheeseley Hill. Grittenham. SN15 4JX. **Proposal:** Proposed new front porch and rear kitchen extension, new dormer windows and gable window to second floor and extension of garage to make third bay with home office over. **Outcome:** approve with conditions.
Previous minute reference 143.18
- 179.18 Update on planning application [18/07307/CLE](#) Well Cottage, 14 Callow Hill. Brinkworth. SN15 5EB **Proposal:** Certificate of lawfulness for removal of hedge. **Outcome:** approve.
- 180.18 Update on planning application [18/06817/TPO](#) 5 Callows Cross, Brinkworth. SN15 5DY. **Proposal:** 30% Crown Reduction Back to Previous Pruning Point and Removal of Epicormic Growth. **Outcome:** approve with conditions.
Previous minute reference 105.18
- 181.18 Update on planning application [18/07349/FUL](#) Nightingale Lodge, Swindon Road. Brinkworth. SN15 5DA **Proposal:** Addition of a dormer roof to detached garage to provide additional storage and a games room. **Outcome:** approve with conditions.
- 182.18 Councillor Threlfall gave an update on the replacement play equipment in the Recreation Ground; there is a meeting planned for the 13th November and the quotes for the play equipment are currently being compiled.
Previous minute reference 147.18
- 183.18 Councillors Threlfall & Walklate gave an update on the Neighbourhood Plan; both attended a seminar on problems facing rural villages, where the Link Officer for Wiltshire County Council was also present, consequently a meeting has been booked with the Link Officer on the 26th November. Councillor Sturgis also advised that there is a possibility that the criteria determining large/small villages may be reviewed, if this does occur, the Parish will be consulted.
Previous minute reference 148.18



- 184.18** The matter of the pledge for the refurbishment of the traditional sign at the top of School Hill is still ongoing.
Previous minute reference 149.18
Action point for Chairman Bradley-Donald – chase up offer.
- 185.18** All agreed that the work carried out at the War Memorial to commemorate the centenary was very well done. It was completed in good time for the events of the 11th November.
Previous minute reference 150.18
Action point for Clerk – write a letter of thanks to Tim Cowley, who carried out the work.
- 186.18** Councillor Threlfall gave an update on the pavements installation; there will be no immediate progress on this, due to the item now not being considered until the 1919/1920 CATG budget.
Previous minute reference 151.18
- 187.18** Vice Chairman Gibbs stated that as he had yet to receive the quotation for the works, that the village seating requiring attention will not be carried out now this year, due to the time of year.
Previous minute reference 152.18
- 188.18** Vice Chairman Gibbs has spoken to Bartlett Brothers, in relation to the Cemetery gravestone repair and confirmed the quote is still the same. The work is going to be carried out by Bartlett Brothers, and the invoice will be sent directly to Greenscape for settlement.
Previous minute reference 155.18
- 189.18** A discussion took place with regards to the cemetery and brambles growing and becoming dangerous; a quote has been received from Greenscape to attend to the brambles and also to trim the eastern side hedge, however, as the Council has now received the WW1 commemorative trees to plant, some trees will need to be cut back in the cemetery, so a tree surgeon has been consulted and will provide a quote.
Previous minute reference 157.18
Action point for Chairman Bradley-Donald, Vice Chairman Gibbs and Councillor Threlfall – meet in the cemetery to have a look at the site, and the works to be carried out.
- 190.18** The Clerk confirmed that following the decision to have plot numbers inscribed on headstones and memorials, that an email was sent to stone masons who have previously carried out work in the cemetery to inform them of the decision and that the cemetery regulations and the memorial guidelines have also been updated accordingly.
Previous minute reference 159.18
- 191.18** Councillor Evans gave an update on general traffic issues and speed control, including forming a Sub-Committee/Working Party; this is still ongoing. Councillor Evans is trying to get an appointment with the Headmistress of the school and has been in contact with a Parishioner who is concerned with traffic issues to try and progress the idea of a working group.
Previous minute reference 161.18
- 192.18** Councillor Threlfall spoke about the repairs carried out by the Heritage Society to the Recreation Ground entrance (off of the main road). The Heritage Society have requested a 50% contribution towards the repairs at a cost of £755. This was discussed and the Council voted in favour to support this request.



- 193.18** It was suggested that some Signage for the Recreation Ground would be a good idea, as there are no signs from the roadway indicating the entrance.
Action point for Councillor Threlfall – contact Matt Perrot for the Highways Department to enquire as to what options would be suitable.
- 194.18** It was also suggested that some Signage for the Village Hall would be a good idea, as there are no signs from the roadway indicating the entrance.
Action point for Councillor Threlfall – contact Matt Perrot for the Highways Department to enquire as to what options would be suitable.
- 195.18** The Clerk informed the Council of the Pre-cept setting timetable for 2019/2020. The deadline for submitting the precept is the 25th January, so there is only the December meeting to discuss the pre-cept, and the January meeting to formally decide the amount. Last year a 2.99% increase was decided upon, resulting in an annual pre-cept of £24,357.96 (£39.27 for a band D property).
Action point for Clerk – calculate total annual expenditure and send to the Council for consideration before the December meeting.
- 196.18** Vice Chairman Gibbs has received a complaint regarding the Cemetery ash tree, as the leaves are dropping into a Parishioners garden. Further to item 189.18, a quote for works to the trees in the cemetery is already in hand.
- 197.18** BN plan update; this was a duplicate item.
- 198.18** Play equipment Rospa report. There were no immediate/urgent items highlighted for repair. Councillor Evans will go through the report in detail and report back any items requiring attention.
Action point for Clerk – send copy of Rospa report to all, as the link sent by Rospa was not able to be used by some Councillor's.
- 199.18** Meeting dates were confirmed for next year, booked as follows;
Monday 14th Jan
Monday 11th Feb
Monday 11th March
Monday 8th April – Main hall
Monday 13th May
Monday 10th June
Monday 8th July
Monday 12th August
Monday 9th September
Monday 14th October
Monday 11th November
Monday 9th December
- 200.18** Cemetery interment – 5th October 2018
Stephen Mark Reginald Bishop
- 201.18** Pre-approved expenses for payment.
a. Clerk monthly payment - £361.59
b. HMRC for tax due - £5.40



- c. Recreation ground rent - £237.50
- d. Tim Cowley (War Memorial work) - ££2, 105.32
- e. Rospa (annual playground inspection) - £88.20
- f. Village Hall (refuse collection contribution) £464.56
- f. Reimbursement for cemetery railings paint – Arnold £33.96
- g. Wyvern3d (rec topographic survey) - £462.00 (Sports & Heritage Society will reimburse 50% of this to the Parish Council).

202.18 Expenses for payment were approved.

- a. EDF (recreation field electricity-October) - £11.56
- c. Greenscape - £600.00
- d. Young Johnson (War Memorial inscription) - £72.00
- e. Water2business (rec water) - £27.05

203.18 Any other business for discussion.

a. A request was received from a Parishioner for wider gates on the bridleway at the bottom of Bellamys Lane, however, it was decided that this was a matter for the Rights of Way Warden (Steve Leonard).

Action point for Councillor Threlfall – pass contact details for Steve Leonard to Vice Chairman Gibbs.

b. WW1 Centenary; all agreed to give thanks to the Heritage Society and everyone involved in the WW1 centenary commemorative events which were well run and attended.

Action point for Clerk – write thank you letter to the Brinkworth Sports and Heritage Society.

c. Councillor Evans advised that the company running the members Golf Course at Brinkworth has ceased trading, however, a new company has taken over, this time with private membership.

d. Councillor Parfitt has received a complaint from a Parishioner in relation to parking issues at Stoppers Hill and in particular where cars are being parked on both sides of the road. However, it was decided that this was a matter for the Police to deal with.

e. Councillor Parfitt reported that there is a damaged drain cover on the northern pavement alongside the main road opposite Ash Tree House which is a tripping hazard.

Action point for Councillor Threlfall – pass this onto the Parish Steward for repair.

f. Councillor Threlfall reported that the Parish Steward is trying to progress the subsidence issue at Queen Street.

g. As 100 trees have been received for the WW1 Centenary, Councillor Threlfall requested that some compost and pots be purchased, this was agreed by all.

h. Councillor Threlfall received a request from a Parishioner for a horse to graze in the field north of the Cemetery. This was discussed, however, as this is being re-seeded it was deemed not appropriate.

i. Rock salt collection – this is due to take place on Friday 16th November



Action point for Councillors Walklate and Threlfall – collect bags and deliver to Woodside Farm, Bellamys Lane for storage.

j. The incoming Clerk will need a printer; it was decided it would be useful for Council to own a printer, in order that the Councillors could utilise this as well as the Clerk.

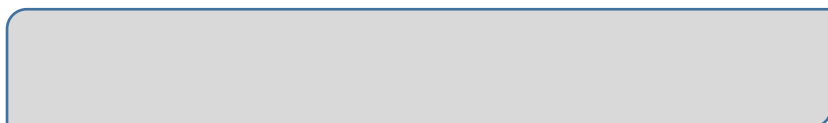
Action point for Clerk – get quotations for printer for next meeting.

The meeting concluded at 21.00

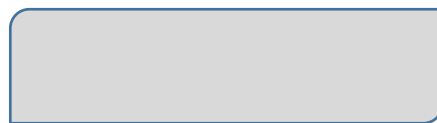
The next meeting is scheduled for

Monday 10th December at 7pm


These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.

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Signature

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Date

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