

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 11th June 2018 at 19.00.

Present: Chairman – A Bradley-Donald Vice Chairman – O Gibbs Wiltshire Councillor – T Sturgis
Councillor - P Clothier Councillor – J Millard Councillor - E Threlfall
Councillor - S Walklate Clerk – S Ibbetson

Absent: Councillor - M Evans Councillor – J Humm Councillor – K Parfitt

039.18 Public question and answer session (limited to 10 minutes). The Village Hall submitted a request to the Council for funds to cover the upcoming new annual charge of £656 from Hills for commercial waste collection. The Council discussed the matter and suggested a 50% contribution towards the fee would be appropriate, with a recommendation that users of the hall are required to dispose of their own rubbish in future, hopefully resulting in a reduced annual fee from Hills. Due to the item not being on the agenda, the matter will be ratified at the July meeting.

040.18 Election of Officers – Arnold Bradley Donald was duly elected to continue as Chairman and Owen Gibbs was duly elected to continue as Vice Chairman for the year.

041.18 Apologies were given by Councillors Evans and Parfitt.

042.18 No declaration of interest on agenda items were given.

043.18 The minutes of the Parish Council meeting held on 21st May were approved and signed as a correct record.

044.18 An update was given from Councillor Sturgis regarding Whites Farm: it was confirmed that event conditions have been passed onto the Motorcross companies running the events and that any enforcement issues need to be sent directly to Councillor Sturgis.

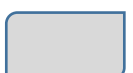
Action point for Clerk – confirm with enforcement exact dates of Motorcross events.

With regards to the Glebe Field planning application, it is still awaiting action from the ecologists involved. Councillor Sturgis has requested that the matter is given priority.

Network Rail have been told to clear up debris that is contributing to the Whitehall Lane Flooding issues and WCC Property Division is trying to ascertain from the Land Registry, land ownership of the area.

045.18 Annual Governance and Accountability return 2017/2018 – the dates set for the period for the exercise of public rights is the 14th June to 25th July. The notice will be displayed on the 13th June.

046.18 The Annual Governance statement 2017/2018 was completed and approved by all.



Action point for Clerk – send completed statement to external auditors.

047.18 The Annual Accounting statements 2017/2018 completed by the Responsible Financial Officer were approved.

Action point for Clerk – send completed statements to external auditors.

048.18 Update from Councillor Sturgis if applicable – *agenda item duplicated in error*.

049.18 Planning application [18/04263/FUL](#) Callow Park, Callow Hill. Brinkworth. SN15 5FD. **Proposal:** Proposed new building for research & development (Unit 12) and office building (Unit 11).). The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application for reasons of increased traffic to site without public transport and due to the proposed units being prominently visible across the Vale. Further, Chairman Bradley-Donald had received an objection to the development from a parishioner regarding this application.

Action point for Clerk – submit letter to Wiltshire Council planning department.

Action point for Councillor Sturgis – clarify Callow Park development conditions with regards to lighting and operating hours.

050.18 Planning application [18/03449/FUL](#) Land at Lidats Meadow, Grittenham. SN15 4JW. **Proposal:** Retention of existing cabin as permanent rural workers dwelling.). The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application because it does not meet the criteria detailed in Core Policy 48, 51 or 57.

Action point for Clerk – submit letter to Wiltshire Council planning department.

051.18 Planning application [18/04244/FUL](#) Linden Lea, The Street. Brinkworth. SN15 5DJ. **Proposal:** Erection of front entrance porch. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.

Action point for Clerk – submit letter to Wiltshire Council planning department.

052.18 Update on planning application. [18/03175/FUL](#) White House Farm, Swindon Road. Brinkworth. SN15 5DG. **Proposal:** extension to existing annexe to form lounge and additional bedroom. **Outcome:** approve with conditions.

Previous minute reference 010.18

053.18 Update on planning application [18/01455/FUL](#) Medlar Cottage, Barnes Green. Brinkworth. SN15 5AJ. **Proposal:** Erection of detached 3 bed dwelling with garage and associated parking and turning. **Outcome:** approve with conditions.

Previous minute reference 362.17

054.18 Update on planning application. [17/12112/FUL](#) Land opposite Gable End Farm. Grittenham. SN15 4JY. **Proposal:** Change of use from agriculture to equestrian; formation of riding arena and access/parking area; erection of stables; erection of hay barn; siting of temporary rural workers dwelling and ancillary works. **Outcome:** approve with conditions.

Previous minute reference 358.17

055.18 Update on planning application [18/02479/FUL](#) Braydonside Farm, Braydonside. Brinkworth. SN15 5AR. **Proposal:** Extension and alteration to offices. **Outcome:** approve with conditions.

Previous minute reference 393.17



- 056.18** Councillor Threlfall had been in contact with Matt Perrot of the Highways Team and gave an update on various highway issues; report attached as appendix 1. Also discussed was the Callow Hill footpath which has been fenced off.
Previous minute references 015.18, 027.18, 029.18, 031.18, 032.18, 038.18 (f).
Action point for Councillor Sturgis – clarify pavement ownership at Callow Hill.
- 057.18** There was no further update on the replacement play equipment in the Recreation Ground.
Previous minute reference 017.18
- 058.18** Chairman Bradley-Donald will organise a visit to the manufacturers of the Cemetery wall spikes to check on the progress.
Previous minute reference 018.18
Action point for Chairman Bradley-Donald – visit manufacturers and update Council.
- 059.18** The Clerk gave an update on the General Data Protection regulations: Vision ICT have produced a Privacy Statement for the Council website for display; the ICO have rejected the payment of £35 for registration as it reached their office on or after 25th May (despite the registration taking place beforehand) and now an increased payment of £40 is required to complete registration; still awaiting to hear regarding the appointment of a DPO.
Previous minute reference 019.18
Action point for Clerk – submit payment to ICO and chase WALC with regards to the DPO appointment.
- 060.18** Councillor Threlfall and Walklate gave an update on the Neighbourhood Plan; they are waiting to hear back from the Spatial Planning team at WCC to progress the matter.
Previous minute reference 020.18
Action point for Councillor Walklate – book village hall for meeting – possibly Wednesday 25th July at 7.30 (tbc).
Action point for Councillor Threlfall – chase Spatial Planning and co-ordinate with them regarding the meeting.
- 061.18** The Three Crowns car park gritting is to be taken off the agenda due to non-attendance of a representative.
- 062.18** Councillor Parfitt was unable to attend the meeting but has carried out some comprehensive research on the possible refurbishment of the traditional sign at the top of School Hill.
Previous minute reference 023.18
Action point for Councillor Parfitt – send in photos of sign to obtain quote for refurbishment.
- 063.18** Councillor Threlfall gave an update on the Footpaths group; the Rights of Way Warden is due to visit on the 12th June; the work on the Withered bed will have to be delayed until hay is cut.
Previous minute reference 033.18
- 064.18** The WW1 Centenary commemorations were discussed; various suggestions were put forward including a general clean and tidy up of the area; a further plaque on the existing memorial and stone flags to be laid possibly with an inscription.
Action point for Councillor Clothier – arrange for a quotation for stone flags to be laid and organise a clean-up of the memorial.



- 065.18** Following the Clerks resignation, the recruitment of replacement Clerk was discussed. The Clerk agreed to stay in post until a replacement Clerk is in post.
Action point for Clerk – place job advert in Outlook, Facebook, website and with WALC.
- 066.18** Following the passing of Councillor Beresford and the resignation of Councillor Jones, a Notice of Vacancy for 2 Councillors will need to be displayed by WCC. It was decided to do this at the beginning of July.
Action point for Clerk – contact the Electoral Services Officer at WCC.
- 067.18** Interment – Mr Jacob Bishop 30th May 2018
Ashes Interment – Mr Pearless 3rd June 2018
- 068.18** Pre-approved expenses for payment.
a. Clerk monthly payment - £361.59
b. HMRC for tax due - £5.40
- 069.18** Expenses for payment were approved
a. EDF (recreation field electricity) - £8.40
b. Information Commissioners Office - £40.00
c. Greenscape - £1,200.00
d. Councillor Threlfall - £53.88 (paint for notice board and parking for flooding meeting) – this amount was recorded incorrectly and the correct amount of £18.70 will now be re-submitted for payment at the July meeting.
e. John Davis (internal auditor) - £210.00
f. Campaign to Protect Rural England renewal - £36.00
- 070.18** Any other business for discussion.
a. the Councillors met at the Cemetery before the meeting to make an inspection of the Cemetery and the Churchyard.

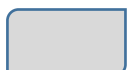
b. complaints have been received with regards to the grass cutting service provided by Greenscape, in particular the removal of the risings.
Action point for Chairman Bradley-Donald – contact Greenscape to request removal of risings.

c. Lisa Davies who runs the Cub Group has requested permission to have a plant pot placed in the recreation ground, as the Cubs are currently growing their own herbs. Permission was granted on the condition that the position of the plant pot does not impinge on the grass cutting.

d. the Parish Steward is to spray the path down The Street to treat the weeds, however, it was noted that there are also hedges overgrown which add to the access problems of the pathway.
Action point for Councillor Threlfall – confirm specific addresses where hedges are overgrown.
Action point for Clerk – write to homeowners requesting hedges are cut back.

e. there is a CATG meeting on the 12th June, it is hoped Councillors Threlfall or Evans will attend.

f. Chairman Bradley Donald asked for details of who was responsible for the verge cutting near to Clitchbury Manor.
Action point for Councillor Threlfall – check with Parish Steward.



The meeting concluded at 21.00

The next meeting is scheduled for

Monday 9th July at 7pm (meeting at the Cemetery at 6.30pm)

These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.

Signature

Date

Bridkeworth Parish Council Meeting - May 13

Date: Monday, 21st May 2018
 Mail: Parrott, Highway Wiltshire Council and Elizabeth Bridkeworth Parish Council

Reference	Location and Issue	Position / Action	Time Frame	Owner
18.31-001	Central line marking very faded in places particularly at School Hill junction and Box Bush Farm bend. - needs relining.	Centre Lines are normally refreshed on an annual programme. However we will endeavour to refresh these lines when the Local Highways resource is in the area	3 - 6 months	Local Highway
18.31-002	SLOW signs and speed roundels also faded - needs remarking.	Area Team to refresh lines when lining team are in the area	3 - 6 months	Local Highway
18.31-003	Missing signs: a) School Hill N bound - remainder 30mph b) warning sign for School Hill junction or bend or both W bound between me and 3 Crowns c) Warning for bend W bound approaching Box Bush bend.	Area team to instructed replacement of signs	3 - 6 months +	Local Highway
18.31-004	New measures to control speed - you suggested that I raise this as an issue of speeding with the Area Board but I think - might email Martin Rose first since I have been talking to him about doing something as a Parish independently. a) 7 new speed roundels - possibly altering the position slightly on Stoppers Hill from Martin Evans' plan? b) Changing remainder signs to yellow square background - you were going to establish costs please?	Issue to be investigated via CATG		Parish Council / CATG
18.31-005	Trow Lane bridge which floods with mud in the winter because the gutters have been tarmacked over. You were going to contact Network Rail.	Network Rail contacted however awaiting a update on issue	6 months +	Highway Engineer
18.31-006	Cheesley Hill - the road needs grips which you said you could get out in the autumn.	Gris to be installed in autumn	3 months +	Local Highways
18.31-007	Stones on verges in Stoppers Hill - you are going to email your set letter for the parish clerk to amend and send.	Copy of letter attached		Parish Council
18.31-008	50mph sign leaving 40mph section E bound - needs concreting into place? I believe the steward had a look and was unable to straighten it. AT the bottom of Gallow Hill, the road outside Ivy House fishery (Whitehill Lane SN15 5BC) has cracks down the middle.	Update from Parish Steward required Please report issue via the MyWiltshire System	1 month	Local Highway
18.31-010	Apparently there are two large holes in the road by Gallow Hill Farm SN15 5DZ	Please report issue via the MyWiltshire System		Parish Council

