

# Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Main Room of the Village Hall, Brinkworth on Monday 9<sup>th</sup> April 2018 at 18.45.

**Present:** Chairman – A Bradley-Donald      Vice Chairman – O Gibbs      Wiltshire Councillor – T Sturgis  
Councillor - M Evans      Councillor – J Millard      Councillor – K Parfitt  
Councillor - E Threlfall      Clerk – S Ibbetson

**Absent:** Councillor – J Beresford      Councillor - P Clothier      Councillor – J Humm  
Councillor – S Jones      Councillor - S Walklate

**388.17** The question and answer session was attended by one member of the public who wanted to ask Councillor Sturgis how he was going to represent the village in the Glebe Field planning application. However due to another PC meeting Councillor Sturgis was not present at the beginning of the meeting to answer.

**389.17** Apologies received due to absence were from Councillors Jones, Beresford, Humm, Clothier and Walklate.

**390.17** No declaration of interest on agenda items was made.

**391.17** The minutes of the Parish Council meeting held on 12<sup>th</sup> March were approved and signed as a correct record.

**392.17** Planning application [18/01918/FUL](#) Cresacre, The Street, Brinkworth. SN15 5DJ. **Proposal:** flexible change of use of former residential annex to use either as holiday let accommodation or as offices. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.

*Action point for Clerk* – submit letter to Wiltshire Council planning department.

**393.17** Planning application [18/02479/FUL](#) Braydonside Farm, Braydonside Brinkworth. SN15 5AR. **Proposal:** Extension and alteration to offices. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.

*Action point for Clerk* – submit letter to Wiltshire Council planning department.

**394.17** Planning application [18/01455/FUL](#) Medlar Cottage, Barnes Green. Brinkworth. SN15 5AJ. **Proposal:** Erection of detached 3 bed dwelling with garage & associated parking & turning. Alterations to Medlar Cottage. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.

*Action point for Clerk* – submit letter to Wiltshire Council planning department.

**395.17** Update on planning application [17/12518/VAR](#) Grayways, Barnes Green. Brinkworth. SN15 5AQ. **Proposal:** Variation of condition 2 of application [17/04637/REM](#) to allow for changes to the elevations, addition of air source heat pump and solar panels removed. **Outcome:** approve with conditions.

*Previous minute reference 323.17*



- 396.17 Update on planning application [18/01456/FUL](#) 4 Callow Hill, Brinkworth. SN15 5EB. **Proposal:** Single storey rear extension . **Outcome:** approve with conditions.  
*Previous minute reference 363.17*
- 397.17 Councillor Evans update on general traffic issues was that manufacturers of Speed Indicator Devices will be in attendance at the next Area Board Meeting.  
*Previous minute reference 369.17*
- 398.17 Councillor Evans reported that the Swings at the Rec have been checked and are ok. Quotations are still in progress with regards to the Rospa playground report recommendations.  
*Previous minute reference 370.17*  
**Action point for Councillor Evans** – continue with quote gathering.
- 399.17 Councillor Threlfall reported that a productive public meeting was held regarding the play equipment in the Recreation Ground. Some good suggestions were made including Nest Swings and Climbing Frames. It was agreed that if a zip wire is installed, due consideration should be given to the nearby houses and not to locate the equipment near to them.  
*Previous minute reference 371.17*  
**Action point for Councillor Threlfall** – continue with quote gathering.
- 400.17 Chairman Bradley-Donald reported that the Cemetery wall spikes are currently being manufactured.  
*Previous minute reference 372.17*
- 401.17 GDPR - The Clerk reported that training has been booked for the 18<sup>th</sup> April from WALC. WCC are also offering a Q & A session on the 20<sup>th</sup> April in Trowbridge, Councillor Parfitt has enquired as to whether information will be available for those not able to attend.  
*Previous minute reference 373.17*
- 402.17 Councillor Threlfall reported that The Neighbourhood Plan public meeting was well attended. The next step is to involve WCC, who would appoint a Link Officer, the matter was discussed, voted on and The Council decided to progress with the matter.  
*Previous minute reference 376.17*  
**Action point for Councillor Threlfall** – contact WCC to initiate the next step.
- 403.17 It was confirmed that the seeding of field behind cemetery by Steve Williams would go ahead and there was no cost to the Council.  
*Previous minute reference 377.17*
- 404.17 The query regarding the Network Rail Bridge and signage has been acknowledged by Network Rail, but no reply has been received yet.  
*Previous minute reference 378.17*
- 405.17 The 2018 Best Kept Village Competition statement was discussed.  
**Action point for Councillor Threlfall** – check through statement and send to Clerk for submission.
- 406.17 Councillor Sturgis confirmed (during the Annual Meeting report) that Atkins will be consulted regarding the issues with the road at the junction at Stoppers Hill.  
*Previous minute reference 381.17*



- 407.17 Gritting facilities at the Three Crowns car park were discussed and it was agreed to move the item to next month's agenda.
- 408.17 A complaint has been received regarding the MUGA facilities at the school however, after discussion it was decided that this was not a Parish Council matter.  
*Action point for Chairman Bradley-Donald* – contact parishioner to advise of the Council's decision.
- 409.17 Flooding was discussed as Councillor Threlfall had received a request from a Parishioner for the Council to write to Landowners asking them to clear ditches. The Environment Agency apparently no longer supports this course of action. It was decided that the Council should not write to the Landowners, and to suggest to the Parishioner concerned that they might want to contact the Landowners directly themselves.  
*Action point for Councillor Threlfall* – contact parishioner to advise of the Council's decision.
- 410.17 The CATG meeting was attended by Councillor Threlfall who reported that the quote for the topographical survey has been received, the total of both is £6360 (inc. VAT). This will be held over until next financial year as all the CATG money for this year has been spent.
- 411.17 Litter picking advertising – Councillor Jones has advertised the event at the Nursery and the School. Some litter picking equipment has already been collected.  
*Action point for Councillor Threlfall* – collect further Litter picking equipment.  
*Action point for Clerk* - post again on Facebook.  
*Action point for Chairman Bradley-Donald* – contact Network Rail about litter at compound.
- 412.17 The Gazette and Herald published a story about the Defibrillator now installed at The Three Crowns on the 29<sup>th</sup> March.  
*Action point for Chairman Bradley-Donald* – commence regular checks on Defibrillator.
- 413.17 Glebe update – it was noted that the April WCC Planning Committee meeting has now been cancelled due to lack of business. Two letters of complaint have been received from Parishioners regarding the Council's website information on the Glebe Field Planning Application. The website has now been updated.
- 414.17 March 2018 interments:  
Raymond Francis Ody – 14/3/18  
Dulcie Joan Nichols – 19/3/18
- 415.17 Pre-approved expenses for payment.  
a. Clerk monthly payment - £353.39  
b. HMRC for tax due - £13.60  
c. Forrester, Sylvester & Mackett - £237.50 (half yearly recreation ground rent)
- 416.17 Expenses for payment were approved  
a. EDF (recreation field electricity) – nil due to actual reading taken place  
b. Water2Business (cemetery water) - £85.00  
c. WALC annual subscription fee - £537.82



417.17

Any other business for discussion.

a. A comment has been received that the grass on the football pitch in the Rec is rather long (even when recently cut).

*Action point for Vice-Chairman Gibbs* – contact Greenscape to see if grass can be cut shorter.

a. An email has been received from a member of the Golf Club, suggesting that their facilities are mentioned on the Parish Council website. The Clerk is seeking advice from WALC regarding the promotion of a private business facility.

*Action point for Clerk* – obtain clarification and respond to Golf Club.

a. Vice-Chairman Gibbs had received a query from a Snow Warden regarding their liabilities and he confirmed that their role was as a Volunteer and they were only expected to carry out their duties to the best of their abilities.

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The meeting was paused at 20.00 for the Annual Village Meeting to take place and then reconvened and finally concluded at 21.25

The next meeting is scheduled for

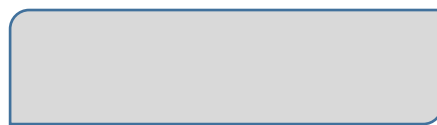
Monday 21<sup>st</sup> May at 6.30pm (at the Cemetery – as is usual in the summer months)

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These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.



Signature



Date

