

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 12th March 2018 at 19.00.

Present: Chairman – A Bradley-Donald Vice Chairman – O Gibbs Wiltshire Councillor – T Sturgis
Councillor - M Evans Councillor – J Humm Councillor – J Millard
Councillor – K Parfitt Councillor - E Threlfall Councillor - S Walklate
Clerk – S Ibbetson

Absent: Councillor – J Beresford Councillor - P Clothier Councillor – S Jones

354.17 Public question and answer time was attended by four members of the public. Three members attended in relation to item 358.17. One member attended in relation to item 359.17.

355.17 Apologies received due to absence were from Councillors Beresford, Jones and Clothier.

356.17 Vice-Chairman Gibbs declared an interest agenda item 361.17 (planning application for Well Cottage, Callow Hill) due to the location. Vice-Chairman Gibbs will not vote on this item.

357.17 The minutes of the Parish Council meeting held on 5th February were approved and signed as a correct record.

358.17 Reconsideration was given to planning application [17/12112/FUL](#) Brook Stud, Sodom Lane, Dauntsey. SN15 4JY, further to additional documentation received. **Proposal:** Change of use from agriculture to equestrian; formation of riding arena and access/parking area; erection of stables; erection of hay barn; siting of temporary rural workers dwelling and ancillary works.

The Agent attended the meeting and was able to clarify the following points:

- It is a commercial enterprise with the proposed dwelling itself being *temporary*.
- The applicants would be happy to have lighting restrictions on the arena.
- There would be 5 events per month, each attended by approximately 15 competitors, arriving at staggered times. Also training events would take place with 6/7 riders.
- Parking area would be permeable to facilitate drainage.

The proposal was discussed, a vote was taken and the majority of Councillors voted to **NOT SUPPORT** the application for the following reasons:

- New development in the countryside.
- Increased traffic on a C3 road.
- Potential flooding issues.

Previous minute reference 322.17

Action point for Clerk – submit letter to Wiltshire Council planning department.



359.17 Reconsideration was given of the Glebe planning application, further to additional documentation published with revised plans and a letter received from the Diocese. Councillor Sturgis thought that the application was likely to be on the Planning Committee May agenda, he also advised that WCC would accept comments from parishioners even after the official comments submission date had passed. The proposal was discussed, a vote was taken and the Councillors unanimously voted to **NOT SUPPORT** the application for the following reasons:

- Continuing issue with loss of car-parking spaces/doubt over number of actual spaces
- Building on a greenfield site
- Loss of bus shelter

Previous minute reference 344.17

Action point for Councillor Threlfall – construct letter to Wiltshire Council planning department, detailing Core Planning policies that would be breached and detail objections.

Action point for Councillor Clerk – submit comments letter to Council.

360.17 A general update was given from Wiltshire Councillor Sturgis including: Local emergency plans-WCC are keen to have feedback given the recent weather on how well the Emergency plans worked; National Planning Policy-the framework has been announced and WCC are having the Local Planning review, it will be advisable to have a Neighbourhood Plan in place; Salisbury emergency-WCC have been affected by this as they hold their office in the same building as the police.

Councillor Millard reported flooding issues under the Whitehill Lane Bridge and Chairman Bradley-Donald reported both the issues of the collapsed part of the road at Queen Street junction and the verge damage at Stoppers Hill.

Action point for Councillor Sturgis – investigate all 3 issues.

361.17 Planning application [18/01216/FUL](#) Well Cottage, Callow Hill. Brinkworth. SN15 5EB. **Proposal:** Proposed two storey extension, internal alterations and replacement garage. The proposal was discussed, a vote was taken and the majority of Councillors voted to **NOT SUPPORT** the application, due to reason of over-development. Vice-Chairman Gibbs did not vote on this item. *Action point for Clerk* – submit letter to Wiltshire Council planning department.

362.17 Planning application [18/01455/FUL](#) Medlar Cottage, Barnes Green, Brinkworth. SN15 5AJ. **Proposal:** Erection of detached 3 bed dwelling with garage and associated parking and turning. The proposal was discussed, a vote was taken and the majority of Councillors voted to **SUPPORT** the application. *Action point for Clerk* – submit letter to Wiltshire Council planning department.

363.17 Planning application [18/01456/FUL](#) 4 Callow Hill, Brinkworth. SN15 5EB. **Proposal:** Single storey rear extension. The proposal was discussed, a vote was taken and the Councillors unanimously voted to **SUPPORT** the application. *Action point for Clerk* – submit letter to Wiltshire Council planning department.

364.17 Planning application [18/01618/FUL](#) Home Farm, 8 Wood Lane, Brinkworth. SN15 5EF. **Proposal:** Proposed two storey side extension. New vehicular access. The proposal was discussed, a vote was taken and the Councillors unanimously voted to **SUPPORT** the application.



Action point for Clerk – submit letter to Wiltshire Council planning department.

- 365.17 Planning application [18/01619/FUL](#) York House, York Lane, Brinkworth. SN15 5AN. **Proposal:** Proposed single storey canopy side extension with balcony over. The proposal was discussed, a vote was taken and the Councillors unanimously voted to **SUPPORT** the application.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 366.17 Update on planning application [17/11573/FUL](#) Box Bush House, The Street. Brinkworth. SN15 5AJ. **Proposal:** Removal of existing concrete roof tiles and replacement with Welsh slate tiles to all roofs. **Outcome:** approve with conditions.
Previous minute reference 289.17
- 367.17 Update on planning application [17/11839/LBC](#) Box Bush House, The Street. Brinkworth. SN15 5AJ. **Proposal:** Removal of existing concrete roof tiles and replacement with Welsh slate tiles to all roofs. **Outcome:** approve with conditions.
Previous minute reference 290.17
- 368.17 Update on planning application [17/11865/CLE](#) Braydonside Farm, Braydonside. Brinkworth. SN15 5AR. **Proposal:** Certificate of lawfulness for continued use of two outbuildings for commercial use. **Outcome:** approve.
Previous minute reference 291.17
- 369.17 Councillor Evans will present a report on the traffic issues at the April meeting.
Previous minute reference 329.17
- 370.17 Councillor Evans is still chasing contractors with regards to the Rospa playground report.
Previous minute reference 330.17
- 371.17 Councillor Threlfall will organise a meeting/working party to discuss the play equipment in the Recreation Ground.
Previous minute reference 331.17
- 372.17 Chairman Bradley-Donald brought along several samples for the Cemetery wall spikes. A vote was taken and the majority voted in favour of installing the spikes at a cost of £350 for installation plus £743 for the medium grade spikes (plus VAT).
Previous minute reference 334.17
Action point for Chairman Bradley-Donald – liaise with supplier regarding installation date.
- 373.17 Councillor Walklate talked about the Data Protection changes further to her training provided by Link. The Parish Council (as it is a public body) must have a Data Protection Officer appointed. The Clerk had received a proposal from the Local council Public Advisory Service – to appoint them as the DPO would cost £150 per annum. Councillor Walklate has another contact who may be able to provide the service. The Council voted on this and decided to approve the expense of engaging a DPO up to £150. Councillor Parfitt also has some knowledge of Data Protection, so it was decided to form a Working Group.
Previous minute reference 335.17
Action point for Councillors Walklate and Parfitt and the Clerk – form a Working Group in order to make recommendations to the full Council. Co-ordinate to set up a meeting date.



- 374.17** Vice-Chairman Gibbs confirmed that the pointing of Churchyard wall-front south aspect is now all completed.
Previous minute reference 337.17
- 375.17** Vice-Chairman Gibbs proposed that the 5 notice boards and the 8 benches were re-stained. In the past the Brinkworth Sports & Heritage Society have kindly carried out this task.
Action point for the Clerk – contact Rosemary McGill to ascertain if the Heritage Society would be willing to carry out the re-staining required.
- 376.17** Councillor Walklate brought along documents (questionnaires) relating to the Parish Plan from another local Parish. A team will need to be put together to get this underway and although it will be led by the Parish Council, it will need to involve other local parties (employers, stakeholders, school etc.).
Action point for Councillors Threlfall and Walklate – put together an announcement suitable for the website/Facebook.
- 377.17** Councillor Threlfall has received a request regarding the proposed seeding of the field behind cemetery by Steve Williams. The Council agreed to this, with the proviso that there was no cost.
Action point for Councillors Threlfall – confirm that no cost to the Council is involved.
- 378.17** Network Rail Bridge and signage was discussed, it was decided to contact Network Rail to clarify the matter.
Action point for the Clerk – write to Network Rail.
- 379.17** A discussion took place regarding the Village volunteer 1st responders and also the defibrillator. Although training sessions for the defibrillator were deemed not appropriate, it was decided that it would be good to raise awareness
Action point for Chairman Bradley-Donald – compose appropriate wording for display on website/Facebook/Outlook magazine.
- 380.17** It was decided to go ahead with the entry for the 2018 Best Kept Village Competition and as a result it was decided to also go ahead with the ‘Village Clean Up Day’. This will be organised for Saturday the 21st April.
Action point for the Clerk – publicise on Website/Facebook.
- 381.17** The Stoppers Hill highway concerns were addressed in 360.17.
- 382.17** Grant money has been received from WALC (last year this will happen) for Website running costs. £350.75 for Clerk for Website hours & £125.04 for Website hosting costs.
- 383.17** The Annual Parish meeting was discussed and it was decided to hold the meeting within the April monthly meeting set for the 9th April.
Action point for the Clerk – contact all local group representatives to invite them to attend.
- 384.17** February 2018 interments:
Dr Ralph James Collingborn – 8/2/18
Mr George Bernard Guttridge with Mrs Anne Theresa Guttridge – 23/2/18
Mr David Brian Collingborn – 26/2/18



- 385.17** Pre-approved expenses for payment.
- a. Clerk monthly payment - £329.77
 - b. HMRC for tax due - £8.00
 - c. Richard Dolman (Church wall repointing) - £160.00
- 386.17** Expenses for payment were approved.
- a. EDF (recreation field electricity) - £13.57
 - b. Clerk expenses for website hours between April 17 and March 18 - £350.75
- 387.17** Any other business for discussion.
- a. Councillor Threlfall raised the question of CPRE being able to provide any support with regards to planning applications.
Action point for the Clerk – contact CPRE to ascertain their capacity to give guidance.
 - b. Several Parishioners helped out in the recent bad weather, the Council wish to thank them for their support.
Action point for the Clerk – write to parishioners to give thanks.
 - c. It has been reported to the Council that there is a sewerage smell near to Melbourne View.
Action point for the Clerk – report to WCC via myApp.

The meeting concluded at 21.15 after it was agreed to extend beyond 9pm.


The next meeting is scheduled for

Monday 9th April at 6.45pm start – due to the incorporation of the Annual Meeting

These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.



Signature



Date

