

# Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 5<sup>th</sup> February 2018 at 19.00.

**Present:** Chairman – A Bradley-Donald      Vice Chairman – O Gibbs      Councillor - P Clothier  
Councillor - M Evans      Councillor – S Jones      Councillor – J Millard  
Councillor - E Threlfall      Councillor - S Walklate      Clerk – S Ibbetson

**Absent:** Wiltshire Councillor – T Sturgis      Councillor – J Beresford      Councillor – J Humm  
Councillor – K Parfitt

- 317.17** No members of the public attended the question and answer session.
- 318.17** Apologies were given by Wiltshire Councillor Sturgis and Councillors Beresford and Parfitt.
- 319.17** There was no declaration of interest on agenda items.
- 320.17** The minutes of the Parish Council meeting held on 8<sup>th</sup> January were approved and signed as a correct record.
- 321.17** There was no update from Wiltshire Councillor Sturgis.
- 322.17** Planning application [17/12112/FUL](#) Brook Stud, Sodom Lane, Dauntsey. SN15 4JY. **Proposal:** Change of use from agriculture to equestrian; formation of riding arena and access/parking area; erection of stables; erection of hay barn; siting of temporary rural workers dwelling and ancillary works. The proposal was discussed, a vote was taken and it was decided to **NOT SUPPORT** the application on the basis that it is a massive development with no business plan in agricultural land outside of the settlement zone. The application was found to be ambiguous in its wording. **Action point for Clerk** – submit letter to Wiltshire Council planning department.
- 323.17** Planning application [17/12518/VAR](#) Grayways, Barnes Green. Brinkworth. SN15 5AQ. **Proposal:** Variation of condition 2 of application [17/04637/REM](#) to allow for changes to the elevations, addition of air source heat pump and solar panels removed. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application. **Action point for Clerk** – submit letter to Wiltshire Council planning department.
- 324.17** Planning application [18/00080/FUL](#) Bowds Farm, Bowds Lane, Lyneham. SN15 4DT. **Proposal:** Conversion of former stable building and store to form dwelling and ancillary parking/utility area; creation of new access. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application. **Action point for Clerk** – submit letter to Wiltshire Council planning department.
- 325.17** Update on planning application planning application [17/10713/FUL](#) Green Keepers Retreat, Longmans Farm. Swindon Road. Brinkworth. SN15 5DG. **Proposal:** Side extension (east). **Outcome:** approve with conditions.



*Previous minute reference 261.17*

**326.17** Update on planning application [17/11430/FUL](#) Yorks Farm Cottage, York Lane. Brinkworth. SN15 5AN. **Proposal:** Extensions and alterations to existing detached dwelling. **Outcome:** approve with conditions.

*Previous minute reference 263.17*

**327.17** Update on planning application [17/11245/FUL](#) Chessley Hill Farm, Chessley Hill. Grittenham. SN15 4JX. **Proposal:** Evacuation of soil to create a slurry lagoon capable of holding approx. 3000cu.m. of washings. Use of the excavated material to create earth bunds around the slurry lagoon and to grade the ground level toward the farm. The erection of perimeter fencing atop the earth bunds. **Outcome:** approve with conditions.

*Previous minute reference 262.17*

**328.17** The Refuse bins have now been removed from the B4042 and the Refuse department have been thanked.

*Previous minute reference 295.17*

**329.17** Councillor Evans gave an update on general traffic issues; one quote so far has been received for the SID, further quotes are being sought. Highways are planning to come and look at suitable locations for further roundels.

*Previous minute reference 296.17*

**330.17** A quote has been received for maintenance on the playground items, further quotes are needed.

*Previous minute reference 299.17*

**Action point for Councillor Threlfall** – obtain further quotations.

**331.17** The play equipment in the Recreation Ground was discussed and various examples of equipment was looked at it. It was decided to form a Working Group to progress the matter further.

*Previous minute reference 300.17*

**Action point for Councillors Threlfall and Jones** – set up Working Group for the project.

**332.17** Councillor Threlfall gave a comprehensive update on all the work that the Parish Steward has been carrying out. One issue highlighted by the Parish Steward is a ditch that needs to be cleared opposite Ivy House Lakes.

**Action point for Clerk** – write letter to landowner.

**333.17** The next CATG meeting is not until 27<sup>th</sup> March, so there will be no update with regards to the CATG submitted request (reference 5438) for additional footpaths until then.

*Previous minute reference 302.17*

**334.17** Chairman Bradley-Donald has received a quotation for the replacement of the Cemetery wall spikes, it was decided that in order to make a decision, the Council would like to see images of the proposed works.

*Previous minute reference 303.17*

**Action point for Chairman Bradley-Donald** – obtain images from supplier.



- 335.17** The Data Protection – changes for May 2018 were discussed. Two Service providers have made offers of providing the service of Data Protection Officer to the Council, one at £875 and one at £300 (both per annum) although a Councillor with suitable knowledge can undertake the role.  
*Previous minute reference 304.17*  
*Action point for Councillor Walklate* – report back to Council after Data Protection training day.  
*Action point for Clerk* – contact other local Parish Clerks to find out how they are addressing the Data Protection changes.
- 336.17** The Clerk wrote to the Homeowners regarding the overgrown Hedge at Box Bush House and has received a reply. The homeowners are concerned about the lack of a footpath near their property. Councillor Threlfall has drafted a reply.  
*Previous minute reference 306.17*  
*Action point for Clerk* – send reply from Councillor Threlfall to homeowners.
- 337.17** Vice-Chairman Gibbs has received a quotation for the re- pointing of Churchyard wall-front south aspect. It was decided to go ahead with the work.  
*Previous minute reference 307.17*  
*Action point for Vice-Chairman Gibbs* – advise Richard Dolman to go ahead.
- 338.17** The parking signs at the Recreation Ground will be displayed to advice parking is only permitted for patrons  
*Previous minute reference 311.17*  
*Action point for Clerk* – produce and display signage.
- 339.17** The Defibrillator at the Three Crowns is now up and running.  
*Previous minute reference 312.17*
- 340.17** The ownership/liability of the car park at the Three Crowns was discussed. It was found to belong to Highways, although they have confirmed they are unable to provide any new salt bins.  
*Previous minute reference 316.17 (a).*
- 341.17** The ‘offsite open space contribution’ payment will need to be applied for when suitable quotations and providers for the Recreation Ground equipment have been decided upon.  
*Previous minute reference 316.17 (c).*
- 342.17** Confirmation of roles going forward.  
*Action point for Clerk* – re-send corrected list.
- 343.17** Councillor Threlfall has been researching the Neighbourhood Plan. It was decided to go ahead with the process and it will be led by the Parish Council.  
*Action point for Councillor Walklate* – forward questionnaire to Councillor Threlfall from neighbouring Parish.
- 344.17** The Glebe Field planning application has been called into Committee, although the meeting date for this to be heard at has not yet been confirmed. The next Planning Committee meeting is scheduled for Wednesday 21<sup>st</sup> February. Only three speakers against the application are permitted to speak.  
*Action point for Councillor Threlfall* – find out when the application will be heard and update Councillors.



- 345.17 It was confirmed that the Network Rail compound will be vacated as they have only purchased a small strip of land. A theft was reported to Network Rail from their compound, resulting in more flood lights.
- 346.17 Further to recent thefts from oil tanks in the village, it was decided the matter should be raised at the next Area Board meeting.  
*Action point for Councillor Threlfall* – attend Area Board Meeting and raise issue.
- 347.17 Recreation field use – permission was sought from Brinkworth PCC to hold the annual Church Fete on Saturday 23<sup>rd</sup> June with a 40<sup>th</sup> Birthday party in the evening. Also a joint Woodbridge Church Group Communion Service on the 24<sup>th</sup> June. The request was given permission.  
*Action point for Clerk* – write confirming permission to the Brinkworth PCC.
- 348.17 Recreation field use - permission sought from the Brinkworth Show Committee to hold the annual Brinkworth Show on Sunday 2<sup>nd</sup> September. The request was given permission.  
*Action point for Clerk* – write confirming permission to the Brinkworth Show Committee.
- 349.17 Councillor Jones has kindly agreed to minute the March meeting for the Clerk.
- 350.17 Dauntsey Vale Link Scheme – thank you letter for donation received.
- 351.17 Pre-approved expenses for payment.  
a. Clerk monthly payment is £329.97  
b. HMRC for tax due - £7.80  
c. Tim Wadsworth (Bus shelter cleaning) - £120
- 352.17 Expenses for payment were approved.  
a. EDF (recreation field electricity)  
b. Clerk expenses for stamps and travel (1/4/17 – 4/2/18) - £60.28
- 353.17 Any other business for discussion.  
a. Litter picking; it was decided to go ahead again this year with the litter picking scheme.  
b. WW1 Centenary discussion – so far trees have been applied for and beacons have agreed to be lit.

The meeting concluded at 20.45.

The next meeting is scheduled for Monday 12<sup>th</sup> March at 7pm

These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.

[Signature box]

Signature

[Date box]

Date

