

Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 8th January 2018 at 19.00.

Present: Chairman – A Bradley-Donald Vice Chairman – O Gibbs Wiltshire Councillor – T Sturgis
Councillor - P Clothier Councillor - M Evans Councillor – J Humm
Councillor – K Parfitt Councillor - E Threlfall Councillor - S Walklate
Clerk – S Ibbetson

Absent: Councillor – J Beresford Councillor – S Jones Councillor – J Millard

284.17 One parishioner attended the Public question and answer session to discuss speeding issues in The Common where 2 metro counts have now taken place. The 2nd count determined that further action could be taken and the next step would be to form a Community Speed Watch group.

Action point for Councillor Threlfall – pass on details of other local CSW groups to parishioner.

285.17 Apologies were given by Councillors Beresford and Jones.

286.17 No declaration of interest on agenda items was made.

287.17 The minutes of the Parish Council meeting held on 11th December were approved and signed as a correct record.

288.17 Wiltshire Councillor Sturgis gave an update on the reported issues at Stoppers Hill, which he has visited once more. Any apparent issues do not meet intervention levels. One problem noted are stones placed on the verges – Councillor Sturgis will ask Highways to contact the homeowner regarding this.

The maximum increase in Council tax allowed by the government is set at 3%. Wiltshire County Council have yet to decide the increase amount but it is expected that the increase will be just under 3%.

The recycling centre at Stanton has steps leading up to the bins now (staff can assist if necessary), in order that larger containers can be used, which will need to be changed less frequently.

The Glebe planning application has now been called into Committee, and although a date has not been set, this will probably be heard at the February meeting. Representatives from the Parish Council can speak at the meeting.

289.17 Planning application [17/11573/FUL](#) Box Bush House, The Street. Brinkworth. SN15 5AJ. **Proposal:** Removal of existing concrete roof tiles and replacement with Welsh slate tiles to all roofs. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.

Action point for Clerk – submit letter to Wiltshire Council planning department.



- 290.17 Planning application [17/11839/LBC](#) Box Bush House, The Street. Brinkworth. SN15 5AJ. **Proposal:** Removal of existing concrete roof tiles and replacement with Welsh slate tiles to all roofs. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 291.17 Planning application [17/11865/CLE](#) Braydonside Farm, Braydonside. Brinkworth. SN15 5AR. **Proposal:** Certificate of lawfulness for continued use of two outbuildings for commercial use. The proposal was discussed, a vote was taken and it was decided to **SUPPORT** the application.
Action point for Clerk – submit letter to Wiltshire Council planning department.
- 292.17 Update on planning application [17/09578/FUL](#) Rouselands Farm, Sundays Hill. Brinkworth. SN15 5AT. **Proposal:** Erection of 10.10 x 22.85 agricultural building to be used as a livestock gathering area within an existing farmyard and extension to an existing livestock building. **Outcome:** approve with conditions.
Previous minute reference 231.17
- 293.17 Update on planning application [17/09684/FUL](#) Box Bush House, The Street. Brinkworth. SN15 5AJ. **Proposal:** Removal of existing cement pointing to external facades and repointing to match existing. **Outcome:** approve with conditions.
Previous minute reference 232.17
- 294.17 Stoppers Hill traffic issues were already discussed – see 288.17
Previous minute reference 265.17
- 295.17 The Refuse bins due for removal on the B4042 had been reported again and the Clerk received notification on the 20th December that the request had again been passed to the contractor.
Previous minute reference 267.17
Action point for Clerk – chase update.
Action point for Councillor Threlfall – contact Matt Perrott of Highways.
- 296.17 Councillor Evans gave an update on general traffic issues; with regards to stickers on refuse bins, Martin Rose from the Highways Team has advised that they are illegal, however this is not likely to be enforced. With regards to the Speed Indicator Device, Martin has been to Crudwell to look at their machine.
Previous minute reference 241.17
Action point for Councillor Evans – obtain quotations for bin stickers and SIDs.
- 297.17 The update on informal ‘meet your Councillors’ proposal was postponed.
Previous minute reference 242.17
- 298.17 A discussion took place regarding the Precept setting/budget. It was decided to request an increase for the 2018/2019 tax year of 3%.
Previous minute reference 270.17
Action point for Clerk – contact WCC to request 3% precept increase.
- 299.17 Councillor Evans reported that with regards to repair work highlighted by the Rospa playground report, he is still waiting to meet with the contractor.
Previous minute reference 271.17
Action point for Councillor Evans – chase contractor.



- 300.17 There was no update on the play equipment in the Recreation Ground and one is not expected until after the next area board meeting in April.
Previous minute reference 272.17
- 301.17 The Parish Steward is due to visit on the 22nd January, any jobs should be reported directly to Councillor Threlfall.
- 302.17 There was no update on the CATG submitted request (reference 5438) for additional footpaths.
Previous minute reference 274.17
- 303.17 Chairman Bradley-Donald has met with a company regarding replacement of the Cemetery wall spikes, where a rough estimate was given.
Previous minute reference 276.17
Action point for Chairman Bradley-Donald – obtain proper quotation for the work to be carried out.
- 304.17 The Clerk is unable to attend the training date set aside by WALC for Data Protection – changes due to come in May 2018. However, WALC will pass on training materials afterwards.
Previous minute reference 278.17
Action point for Clerk – update Council after training materials have been received.
- 305.17 WCC have advised that they are unable to supply ID badges for Parish Councillors.
Previous minute reference 283.17 (a)
- 306.17 A letter has been sent to the homeowners of Box Bush House, regarding the overgrown Hedge.
Previous minute reference 283.17 (b)
- 307.17 The pointing of Churchyard wall-front south aspect may need to be re-done.
Action point for Vice-Chairman Gibbs – obtain quotation.
- 308.17 The damage to the Recreation Ground which was caused by a car sent there by a Sat Nav will be made good in the spring.
- 309.17 The Village Car Park was discussed and in particular the planning permission which has been obtained.
Action point for Clerk – determine the expiration date of the planning approval.
- 310.17 The possible CCTV project at the Recreation Ground was discussed. A quotation has been received for £2,725 + VAT for the installation and £75 + VAT for annual maintenance. Due to the upcoming refurbishment of the play equipment, the Council voted and decided to defer the decision on the CCTV installation until after a firm decision has been made with regards to the play equipment, (one Councillor chose to abstain from the vote).
- 311.17 The parking at the Recreation Ground car park was discussed and it was decided that a notice should be issued to remind all that use of the car park is for patrons of the recreation ground only.
Action point for Clerk – display notice on website/Facebook etc.



- 312.17 An update on the Defibrillator at the Three Crowns was given; the casing is in place and the installation will hopefully take place as soon as the electrical contractor is free.
Action point for Chairman Bradley-Donald – chase up installation.
- 313.17 Grayways build CIL (Community Infrastructure Liability) payments have been confirmed as follows.
£3,595.56 – due now
£4,194.82 – due April 2018
£4,194.82 – due November 2018
- 314.17 Pre-approved expenses for payment.
a. Clerk monthly payment is £329.77
b. HMRC for tax due - £8.00
- 315.17 Expenses for payment were approved.
a. EDF (recreation field electricity) - £8.39
- 316.17 Any other business for discussion.
a. The Ownership/liability of the Three Crowns Car Park was discussed although it was not determined who is responsible for the maintenance of the Car Park.

b. Horse fouling has again been reported on the pavement along Barnes Green.
Action point for Clerk – display notice on website/Facebook etc. to remind Horse owners that Horses are not allowed to be ridden on pavements

c. The ‘offsite open space contribution’ payment awarded further to the development of the old Suffolk Arms was discussed.
Action point for Clerk – contact WCC to request release of funds to contribute towards the recreation ground refurbishment.

The meeting concluded at 21.00.

The next meeting is scheduled for Monday 5th February at 7pm

These minutes signed and dated by Chairman Bradley-Donald as a true representation of the meeting.



Signature



Date

