

Brinkworth Parish Council

Agenda for the Parish Council Meeting

Held at 7pm on Monday 12th April 2021 by remote video screens due to the Coronavirus

Correspondence from the public

253/20 Apologies for absence

Apologies received from Councillor Ball and Councillor Morgan

254/20 Declaration of interest on agenda items

There were no declarations of interest

255/20 To approve and sign as a correct record the minutes of the Parish Council meeting held on 8th March 2021

The minutes of the meeting held on 8th March were unanimously passed as a true and accurate record of the meeting

256/20 General update from Councillor Sturgis (as applicable)

Councillor Sturgis reported that the Covid rates were still improving and that the vaccinations in Wiltshire were on target.

The Wiltshire Council is very reluctant to close schools so the local elections polling station for Dauntsey will join Brinkworth in the Reading Room at the village hall.

There has been a lot of earth moving at Whites Farm without any planning permissions. Councillor Threlfall reported that Mr Nichols has said that the earth is for making repairs to the motocross track; this is allowed under the waste materials act. There was a suggestion that the earth contained a lot of hardcore and would not be suitable if the land were to revert to agricultural. Councillor Sturgis also reported that the mobile home business appears to have expanded beyond the permitted sheds; he will continue to look into these issues.

The Golf Club has been granted retrospective planning permission for their club house but this is on condition that the permission is only for five years and the club house may only be used by golf club members.

New plans have been put in for the Watson Building at Causeway End, these have increased the light in the flats. Councillor Burois reported that planning has already been granted but Councillor Sturgis is unaware of this.

There is a new planning platform which will make looking at submitted plans a lot easier but it is taking time to bed in. Any comments from the public will be moderated prior to posting on the website.

Councillor Threlfall questioned whether the lodges at the golf club should have generated CIL payments as the residents live there year round. As they are built to be holiday homes they don't generate CIL payments. However, it is reported that they are lived in year round.

Councillor Sturgis has had a meeting with the environment agency regarding the Brinkworth Brook. They all agree that the website is full of anomalies making it very difficult for landowners and farmers to know what they can and can't do to the brook to minimise the risk of flooding.

Councillor Clothier thanked Councillor Sturgis for all he's done for the BPC and wished him well for his retirement.

257/20 Planning Applications

20/08579/FUL 11 Callow Hill Brinkworth SN155EB Two storey extension to rear and re-modelling of roof to existing single story addition at rear. This application has already been approved.

21/02069/LBC Clitchbury Farm, Swindon Road, Brinkworth SN155DF Restoration and reinstatement of windows to the rear elevation of Clitchbury Farmhouse, instal new door and window to existing opening to the southern annex, widening the gated entrance. This was supported unanimously.

258/20 Planning Decisions

See Councillor Sturgis's report

259/20 Cemetery/ Memorial inspection

Councillor Threlfall

Councillor Threlfall asked what steps would have to be taken to open the 2nd field in the cemetery.

Councillor Gibbs said that there were still 40 spaces in the existing field but it was agreed that it is very difficult to know exactly where the spaces are even though there is a map. It was agreed that all the councillors would visit the cemetery to get a clear picture of the spaces available. The memorial inspection must also be carried out.

260/20 Hedge Trimming, response on letter, general statement regarding footpaths and overgrown hedges

Councillor Burois

On behalf of the BPC Councillor Burois has written to two dwellings along The Street asking them to cut their hedges back to clear the footpath. This has led to questions regarding to who is responsible for cutting the grass in front of the houses and also maintaining the driveways leading to the houses. Councillor Clothier has said that he will go and speak to he resident in question. The clerk will write an article for The Outlook covering issues such as ensuring hedges do not grow beyond the wall boundary etc.

261/20 Highways

Councillor Evans

Councillor Evans will be moving the SID's again to maximise their effectiveness.

262/20 Best Kept Village/ Tidy Village / Litter Pick

Councillor Evans

Councillor Evans is submitting the BPC entry for the Best Kept Village which will be judged in late May. In support of the campaign there will be a litter pick on May 8th between 10 -

12. Councillor Evans will hire litter pickers from WC. Notices will go onto FB and the notice boards prior to the event.

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| 263/20 | Notice Boards | Councillor Evans |
| <p>Councillor Evans has been looking at the cost of a new notice board for Brooklands, it was agreed to purchase a single size one. The existing notice boards all need tidying up and re-varnishing. Councillor Evans will do the Village Hall, Councillor Clothier will do the Stoppers Hill board and Councillor Gibbs will look after the Callow Hill board.</p> | | |
| 264/20 | Play equipment maintenance | Councillor Evans |
| <p>Councillor Evans has spoken to Tim Cowley asking for a quote to carry out essential maintenance in the playground.</p> | | |
| 265/20 | D of E volunteer | Councillor Threlfall |
| <p>Councillor Threlfall said that there is a young girl who would like to do some voluntary work for her D of E award.</p> | | |
| 266/20 | Whites Farm | Councillor Threlfall |
| <p>Covered</p> | | |
| 267/20 | Covid response | Councillor Threlfall |
| <p>There is still a very small call for help with shopping etc due to Covid but the need has virtually stopped. Sarah Brice is organising a village event</p> | | |
| 268/20 | Annual Parish Meeting | Councillor Clothier |
| <p>Councillor Clothier asked if we could have an annual meeting and an AGM at the same time. The annual meeting must be held within two weeks of the elections and they must be face to face. Questions were raised about how this can happen with current Covid restrictions.</p> | | |
| 269/20 | Annual accounts | Councillor Clothier |
| <p>The annual accounts are due in. Councillor Clothier, Councillor Gibbs and Councillor Hazlewood will meet up to carry out an internal audit.</p> | | |
| 270/20 | Glebe Field Update | Councillor Gibbs |
| <p>The clerk reported that she has made countless calls to the Diocese to get an update on the Glebe Field but has been unable to speak to Sally Moody.</p> | | |
| 271/20 | New pavement project update | Councillor Gibbs |
| <p>At the CATG meeting Martin Rose assured Councillors Threlfall and Evans that the new pavement will be going ahead this year but there has been a delay due to Covid.</p> | | |
| 272/20 | Parish Council Election Nominations | Councillor Gibbs |
| <p>The clerk reported that, on behalf of candidates, she has taken seven nominations to Chippenham for the forthcoming Parish elections.</p> | | |

273/20 Brinkworth Brook Councillor Gibbs

Covered

274/20 War Memorial 100-year anniversary Councillor
Gibbs

The war memorial was placed in the cemetery 100 years ago in July. Rev Graham will be asked to say a few words to commemorate this.

Expenses

£810.00 Greenscape

£542.12 WALC Membership

£25.73 EDF Electricity

£319.73 Clerk salary Mary Evans

£79.98 PAYE HMRC

These expenses were agreed upon. The clerk asked if the councillors would also agree to the half yearly payment for the recreation field rent of £237.50, which should have been added to the agenda, this was agreed.

AOB

Councillor Walklate reported that she has received an email from a consultant offering half a day's training on the Neighbourhood Plan. This will be at a cost of £500. This will go onto the agenda for the next meeting.

Councillor Clothier closed the meeting by thanking Councillor Threlfall for all her incredible work, not only for the BPC but also the village. This was Councillor Threlfall's last meeting before she stands for election on the Wiltshire Council and everyone wished her well.

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